



Six Figures International Pty Ltd
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Career Coaching – Booking & Payment Form

**client to complete*

Contact Name:

Phone Number:

Email:

Career Sessions Booked

Session One: <i>Coach Name:</i> <i>Date:</i> <i>Time:</i> <i>Duration:</i> <i>Fee:</i>	Session Two: <i>Coach Name:</i> <i>Date:</i> <i>Time:</i> <i>Duration:</i> <i>Fee:</i>
Session Three: <i>Coach Name:</i> <i>Date:</i> <i>Time:</i> <i>Duration:</i> <i>Fee:</i>	Session Four: <i>Coach Name:</i> <i>Date:</i> <i>Time:</i> <i>Duration:</i> <i>Fee:</i>

Fees

Fees are paid prior to each session. Payments are made directly with Six Figures or with your Career Coach directly via credit card or EFT.

*An hour **phone career coaching** session: AUS \$140.00 (*excluding GST*)
Total Hourly Rate including GST - **AUS \$154.00**

*An hour face to **face career coaching** session: AUS \$175 (*excluding GST*)
Total Hourly Rate including GST – **AUS \$192.50**

Payment Method

**Payments to be made via EFT or Credit Card. Please call us on 1300 780 177 if you wish to make the credit card payment over the phone.*

<p>EFT <input type="checkbox"/></p> <p><i>Name of Payee:</i></p> <p>Credit Card: Bankcard <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/></p> <p><i>Credit Card #</i></p> <p><i>Name on Card:</i></p> <p><i>Expiration Date:</i></p> <p><i>Signature:</i></p>

Terms & Conditions

1. Payment for Career Coaching services is required before each session
2. Cancellation for individual career sessions made less than 48 hours before the scheduled session will forfeit the fee. Note: Personal Circumstances will be considered for partial refund.
3. Every effort will be made to ensure a timely service is provided. If you have urgent requests or deadlines to meet please inform your consultant of the timeframes in which you are operating, otherwise we cannot exercise responsibility for unfulfilled deadlines.

Booking Process

Having spoken and confirmed your session details with your Career Coach please complete and email this booking and payment form to Six Figures:

Email: careers@sixfigures.com.au
Fax: (03) 9320 2622

Please retain a copy for your records. You will receive an invoice for each session which will be emailed unless you specify and provide postal details for this to be sent to.

A confirmation email will be sent prior to each Career Session.

Contact Us

For any queries please contact Six Figures on (03) 9329 0144 or 1300 780177